



Robert E. Ellis Middle School

Cougar Cruise Boarding Pass 2021-2022

Dates

- 7th and 8th Grade - Monday, 7-26-21, Between 5:00 – 8:00 P.M.
- 6th Grade Tuesday, 7-27-21, 5:00 – 8:00 P.M.

Required Steps

1. **Before Cougar Cruise Registration Night** - Complete all steps on Skyward for online registration. See link below:
 - a. <https://sumnerschools.org/index.php/registration>
2. After completing the Skyward online process, come to Ellis Middle School on the designated grade level night between 5-8 P.M.
 - a. Enter through the back entrance near Memorial Stadium and go directly to the gym.
 - b. Begin with the alphabetically designated tables that say Schedules/Residency Verification.
 - c. **Please have 2 proofs of residency available** to verify address and receive the student's schedule.
 - d. **7th grade parents will submit the immunization update at the schedule tables to receive the schedule.** The Sumner County Health Department will be open during these days to support students without the updated immunization.
 - e. Those with residency or immunization difficulties will be sent to our guidance team for support located in the center of the gym.
3. Move to the next station labeled Registration Pack to place downloaded documents in individual baskets. These documents include the McKinney Vento Residency form and Weather Dismissal form. Please visit <http://ems.sumnerschools.org> to download and complete the registration pack.
4. Move to the next station labeled Health Form/Nursing to submit Student Health Form and discuss possible medical needs with our school nurse. Please complete the form in advance.
5. (Optional) Move to the next station labeled Nutrition to discuss meal benefits and other meal related concerns with our nutrition manager.
6. Move to the next station labeled PTO to receive information on how to join and participate in many of our PTO activities that occur throughout the year. Please utilize the Volunteer Information Form and QR code found on the Cougar Cruise website.
7. Visit the PTO School Spirit Booth located under the basketball goal to “gear-up” for the school year!
8. 504 questions or discussions can occur with our guidance team in the center of the gym.
9. Exit the gym and report to the first period classroom to meet the teacher and receive a “take-home” packet of information. Continue to follow the student's schedule to meet the other teachers.
10. Stop by the cafeteria for school supplies. Administrators will be located in the gym for questions.

Great Things Ahead!